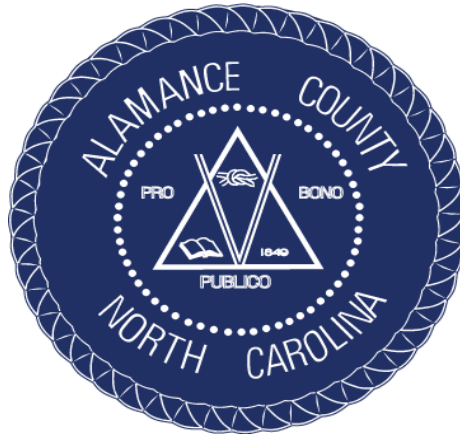


REQUEST FOR INFORMATION
FOOD SERVICES
FOR THE ALAMANCE COUNTY DETENTION CENTER
RFI #26-I001



DATE OF ISSUE: October 17, 2025

DUE DATE: November 21 , 2025

TIME: 4:00 PM

Office of the Alamance County Purchasing Department
124 West Elm Street
Graham, North Carolina 27253
Phone: (336) 570-4072

ALAMANCE COUNTY, GRAHAM, NC 27253

REQUEST FOR INFORMATION

FOOD SERVICES

FOR THE ALAMANCE COUNTY DETENTION CENTER

RFI # 26-I001

Alamance County Government, through its Purchasing Department, is issuing this Request for Information (RFI) to gather information from qualified food service providers regarding inmate meal preparation and food service operations for the Alamance County Detention Center. This RFI is for informational purposes only and does not constitute a solicitation or a commitment to purchase. Responses will be used solely to assist the County in understanding available market options, service models, and potential cost structures for future procurement planning.

I. BACKGROUND

The Alamance County Detention Center is located in Graham, North Carolina, and houses an average daily inmate population of approximately 356, along with 8 inmate workers and 17 staff. The current food service program includes the preparation and delivery of three nutritionally balanced meals per day in compliance with North Carolina Department of Health and Human Services and NC Jail Standards. The County seeks information on innovative, cost-effective, and compliant approaches to food service delivery, including staffing, menu planning, special diet accommodations, and food safety protocols.

II. PURPOSE OF THE RFI

The County is seeking input on:

- Industry best practices for correctional food service operations;
- Menu planning, nutritional standards, and special diet capabilities;
- On-site versus off-site meal preparation models;
- Staffing models;
- Technology or automation solutions for inventory, tracking, and reporting;
- Sustainability initiatives (e.g., waste reduction, composting, local sourcing);
- General cost structure or pricing methodology (for planning purposes only).

Responses will help the County determine whether to issue a Request for Proposal (RFP) at a later date.

III. REQUESTED INFORMATION

Vendors are invited to provide detailed responses addressing the following:

1. Company overview and relevant experience in correctional food services.
2. Description of available service models (on-site kitchen, hybrid, or fully outsourced).
3. Sample menu plans demonstrating nutritional compliance.
4. Food safety, quality assurance, and sanitation protocols.
5. Staffing approach and required County resources (if any).
6. Technology, reporting, and management tools used.
7. Innovative or cost-saving approaches currently offered to similar facilities.
8. Estimated cost ranges or pricing structures (optional, for planning only).
9. References from at least three comparable correctional facilities.

IV. RESPONSE FORMAT AND SUBMISSION

Responses should be concise (no more than 20 pages) and submitted in PDF format. Please include your company name, contact person, phone number, and email address.

Responses must be received by November 21, 2025 via email to:

Captain Tiffany Smith
Detention Officer
Alamance County Government
109 S. Maple Street, Graham, NC 27253
Email: tiffany.smith@alamancecountync.gov

And

Charles Bullard
Purchasing Manager
Alamance County Government
124 W. Elm Street, Graham, NC 27253
Email: charles.bullard@alamancecountync.gov

Late submissions may not be reviewed.

V. DISCLAIMER

This RFI is issued solely for information and planning purposes. It does not constitute a solicitation or a request for proposals, and no contract will be awarded as a result. Respondents are advised that the County will not pay for any information or administrative costs incurred in responding to this RFI.

All information submitted will be treated as public record in accordance with North Carolina General Statute §132, unless otherwise protected by law.

VI. NEXT STEPS

Following review of the submitted information, Alamance County may:

- Conduct additional market research or vendor demonstrations;
- Develop a formal Request for Proposal (RFP); or
- Determine that no formal solicitation is necessary at this time.

Vendors who respond to this RFI will not be excluded from future solicitations related to this project.

Thank you for your interest in supporting Alamance County Government.